

# READ PARISH COUNCIL

18/04/01

A meeting of the Parish Council was held at United Reformed Church, East View, Read BB12 7PS Read BB12 7RL on **Wednesday 18<sup>th</sup> April, 2018 at the conclusion of the Annual Parish Meeting.**

**Present:** Chairman: Peter Collinge  
Councillors: Collinson, Gandy, Ridge, Rostron  
**In attendance:** Shirley Bridge (Clerk)

4 members of the public attended.

1. **Apologies for absence** – apologies for absence were received from Councillors Bennett, Hacking and Hanson.
2. **Declarations of Councillors' Interest and dispensations**
  - 2.1 **To receive declarations of interest from councillors on items on the agenda** – none received
  - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received.
  - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 14<sup>th</sup> March 2018)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** - none
5. **Public participation:** None
6. **Borough Councillor's Report** – Councillor Bennett highlighted the fact that the Hammond Ground planning application had now been amended prior to the appeal.
7. **Clerk's Report** - none
8. **Reports from external meetings:**
  - The next PACT meeting will take place on 3<sup>rd</sup> May, 2018
9. **Playground:**
  - a) **To receive the playground inspection report** – all equipment in working order, litter picked and bin emptied when litter was not collected by RVBC.
  - b) **Repairs and maintenance** – see Item 11c. The small gate will be blocked off and the large double gates will be padlocked to prevent them being left open.
10. **Allotment Management Committee** – no report

## 11. Decision Items

a) **Approval of Section 1 & 2 Annual return 2017-2018** – councillors considered the information presented.

**RESOLVED:** To approve Section 1 & 2 of the Annual Return 2017-2018 including the Annual Internal Audit Report 2017/2018. This completed and signed document will be forwarded to the external auditor PKF Littlejohn.

b) **Communications Group – update** – councillors considered the report from the Communications Group who met on 12<sup>th</sup> April, 2018.

**RESOLVED:** To move forward with the idea of having a logo for the parish council. The Clerk will re-contact Academy Design for them to move forward with this work. Estimated cost £400 + vat for design work.

c) **Playground repair – update** – councillors considered the recent quote for the re-surfacing of the playground surfaces.

**RESOLVED:** To move forward with the quote from LUDUS for re-surfacing but to exclude 'removal of the wobble log and renewing the eternal self-closing gate'. Total cost £5,274 + vat.

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**d) Allotment road repair – update** – *councillors considered the 2 quotes received for re-surfacing of the top allotment road.*

**RESOLVED:** *To accept the quote from A&T Resurfacing for the road repairs as described. Total cost £3,000.*

**e) GDPR – update** – councillors received a report on progress to date. The Clerk is currently carrying out a data audit but the appointment of a Data Protection Officer is still to be resolved. The deadline for implementation of the revised rules is 25<sup>th</sup> May, 2018.

**f) Village Hall – Business Plan update** – Sophie Ruiz, Read and Simonstone Village Hall Committee presented an update on the progress made by the committee and also expanded on the figures contained within the financial projections. Councillors thanked Sophie for a very informative talk.

**RESOLVED:** **To supply a letter of support for the project that will be used for funding bids or mortgage applications.**

**12. Highways matters** – no report

**13. Correspondence** – none received

## **14. Planning Applications & Decisions/Enforcements**

### **Planning Application No: 3/2018/0019**

Proposal:

Change of use of agricultural land to D2 (Assembly and Leisure) construction of a new sports changing room facility including showers, changing rooms and associated car parking with new inclusive access road and development of the surrounding fields to form three full size football pitches and two undersized training pitches.

Location: Land off Whalley Road, Read BB12 7RS

Response required by: 3rd April 2018

### **RESPONSE**

The parish council is supportive of this application in principal but would like to suggest that a covenant is applied so that if in the future the proposed facilities are no longer being used for football training it should be offered to other local clubs and could not be redeveloped for other uses i.e. housing development and would have to revert back to agricultural use.

### **Planning Application No: 3/2018/0185**

Proposal: Construction of steel framed building to store tractors and machinery

Location: Coal Staithe Garage, Old Coal Staithe, Read BB12 7RT

Response required by: 6th April 2018

### **RESPONSE**

The parish council have no objection to this application.

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## 15. Finance & Accounts:

### a) Payment of accounts –

Date	Supplier	Amount
15/3/18	Clerk's salary March	£192.49
15/3/18	Admin, printing etc	£63.22
15/3/18	HMRC PAYE January-March 2018	£144.40

### b) Income –

5/3/18	Bank interest	£1.26
19/3/18	Allotment rent	£15.00

### c) Bank reconciliation as at 31<sup>st</sup> March, 2018

<b>Opening Balances 01.04.17</b>		
Community Account	£3,981.57	
Business Saver Account	£2,522.16	£6,503.73
Add: Receipts		£29,583.31
Less: Payments		<b>£15,565.07</b>
Balance		<b>£20,521.97</b>

## 16. Items for the next agenda

- GDPR
- Playground update
- Communications Group

\*The meeting ended at 8.10pm